

*Please read and prepare Pay Order*



**SUSHILA BIRLA GIRLS' SCHOOL**  
**7, MOIRA STREET. KOLKATA - 700017**  
**FEE STRUCTURE FOR NEW ADMISSION KG – CLASS VIII**  
**For 1<sup>st</sup> Quarter (April, May & June) for the year 2018 – 2019**

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	<u>AMOUNT</u>
ADMISSION FEE	80,000/-
TUITION FEE	9,720/-
SESSION FEE	15,300/-
COMPUTER / INTERNET FEE	1,800/-
CO – CURRICULAR ACTIVITY FEE	2,205/-
ASSESSMENT FEE	1,800/-
ICT FEE	1,200/-
STUDENTS' DIARY	100/-
IDENTITY CARD	25/-
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<b>TOTAL</b>	<b>1,12,150/-</b>
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This amount is to be paid by **Pay Order** in favour of **Sushila Birla Girls' School** on **Friday, 9<sup>th</sup> February 2018 between 10 am and 12 noon** only.

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Documents to be brought at the time of payment of fees

- i. Pay Order of Rs. **1,12,150/-**
- ii. Filled in Identity Card form
- iii. Filled in Parents Undertaking Form
- iv. Filled in Student's Information Form
- v. Original Address Proof of candidate / anyone parent (For verification only)
- vi. Original Birth Certificate of candidate (For verification only)
- vii. Original & Photocopy of final Report Card stating promotion granted to next class needs to be submitted to the school office on Tuesday, 27<sup>th</sup> March 2018 (Original will be returned after verification)
- viii. Original Transfer certificate stating promotion granted to next class needs to be submitted to the school office on Tuesday, 27<sup>th</sup> March 2018

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In the event of the guardian of a candidate failing to comply with the above on the specified date and time the admission of their ward will stand cancelled.

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**NB:** The School has schemes for scholarships based on merit cum economic status. Such schemes are extended to students with proven record of representing the State / Country in any co – curricular or extra curricular activities. The management reserves the right to grant the scholarships.

*Please read and purchase uniform and shoes.*



**SUSHILA BIRLA GIRLS' SCHOOL**  
**7, MOIRA STREET. KOLKATA - 700017**

Please note that school uniform can be ordered from either of our two suppliers:

- (i) **Status Collection** : B K Market, Ground floor  
Facing Pretoria Street (Opp. Hotel Astor)  
16-B, Shakespeare Sarani  
Kolkata – 700 071  
Ph: (033) 2282-8335
  
- (ii) **Sureka Stores** : 4, Lord Sinha Road,  
Opp. Shri Shikshayatan School,  
Kolkata – 700 071.  
Ph: (033) 2282-7025 / 8107

*Please fill up and submit along with Admission Fees*



**SUSHILA BIRLA GIRLS' SCHOOL  
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**UNDERTAKING**

I,....., Parent/Guardian of ..... student of class ..... of Sushila Birla Girls' School do hereby undertake and declare for and on behalf of my said ward that I take full responsibility and liability of her acts of omissions and commissions that the management of the school may consider prejudicial to the interest of the institution, and the decision of the management in this regard will be final and binding.

I further undertake that it is my obligation to disclose any illness my ward is susceptible to and which is known to me.

I also undertake that in the event of default of school fee and /or any other dues, the management of the school reserves the right to strike off the name of my ward from the rolls of the school.

I am also made amply clear by School authorities that responsibility of commutation of my ward for attending school solely lies on me.

Name of the Parent /Guardian .....

Signature of the Parent / Guardian .....

Date .....



*Please fill up and submit along with Admission Fees*



**SUSHILA BIRLA GIRLS' SCHOOL  
7, MOIRA STREET. KOLKATA – 700017**

**STUDENT'S INFORMATION FORM**

NAME:	
CLASS:	
NATIONALITY OF THE STUDENT:	
BLOOD GROUP: <i>(attach photocopy of pathology report – COMPULSORY)</i>	
<b>SECOND LANGUAGE <i>(Tick the correct option)</i></b>	
Classes KG – VI	Hindi / Bengali
Classes VII – IX	Hindi / Bengali / French / German
<b>THIRD LANGUAGE <i>(Tick the correct option)</i></b>	
Classes VI - VIII	Hindi / Bengali / French / Sanskrit / German

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Parents' Signature