

Government Of West Bengal  
Office Of The Director General  
West Bengal Fire & Emergency Services  
13D, Mirza Ghalib Street, Kolkata - 16

Memo No. WBFES/03/24 /2023/IND/WB/FES/20172018/9921 (e/1143/18-19) Date: 02/01/24

From : Divisional Fire Officer  
Fire Prevention Wing,  
West Bengal Fire & Emergency Services

To : COL TAPAS RANJAN BERA (Retd.)  
7, MOIRA STREET, KOLKATA - 700017

Sub. : Regularised of Renewal of Fire Safety Certificate for the occupancy of B+G+V and B+G+IV storied under group Educational building at 7, Moira Street, Kolkata 700017, Ward no. 63, Borough no. VIII, P.S. Shakespeare Sarani, Kolkata-700017.

This is in reference to your application no. 0125191238700319 dated 04-03-2023 regarding the Sub: Conditional Renewal of Fire Safety Certificate for 6(Six) months for occupancy of B+G+V and B+G+IV storied under group Educational building at 7, Moira Street, Kolkata 700017, Ward no. 63, Borough no. VIII, P.S. Shakespeare Sarani, Kolkata-700017.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained:

1. Principal staircase leading from Basement, shall be segregated at ground floor level by providing FCD or other means of fire resisting material.
2. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Drive way.
3. The Interior finish decoration of buildings shall be made with low flame spread material conforming to the I.S.Specification.
4. To eliminate risk of Fire Hazards, Good House Keeping both for insides and outside of the buildings shall be strictly maintained.
5. Existing Electrical wiring of the whole buildings shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling & ducts.
6. A Fire control room with CCTV system shall have to be maintained which observe all the floors of the buildings.
7. The notice of Fire Fighting and Evacuation from the buildings shall be prepared and displayed at all vulnerable places of the buildings.

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8. The employees and security staff shall be conversant with installed fire fighting equipments of the building and to operate in the event of fire and testing.
9. Mock Fire practice and evacuation drill shall be performed periodically with participants of all the occupants of the buildings.
10. Transformer, switch gear, main & meter room shall be protected with CO2 or DCP Fire extinguishers confirming I.S. specifications.
11. A crew trained Firemen shall be maintained round the clock for fire safety of the buildings.
12. First Aid fire fighting system shall be provided as per I.S. specifications.
13. Arrangement shall have to be made for regular checking, testing, and maintenance of all the Fire Fighting installation in the building to keep them in perfectly good working condition at all the times.
14. If required the old electrical lines shall have to be replaced with new lines. The cables shall always be laid in M.S. conduit pipes continuously bonded to the earth.
15. Periodical flashing of water in the hydrant and sprinklers pipe line shall be made to maintain the efficient working performance of above mentioned system.
16. Fire Check doors shall be sealed with rubber sealing properly in order to prevent percolation of smoke.
17. The Fire Safety audit to be conducted at regular interval and to be recorded in the Fire Prevention maintenance register.
18. This Renewal of Fire Safety Certificate is valid for three (03) years w.e.f 01.06.2023 and has to be renewed within stipulated period from the Director General, West Bengal Fire & Emergency Services regarding performance of all the Fire Safety arrangements and installations of the building.

*K. Ray*  
02/01/24  
Divisional Fire Officer  
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